

**UTILITY PREAUTHORIZED WITHDRAWAL**

Date: \_\_\_\_\_

Utility Account #: \_\_\_\_\_ Cycle # \_\_\_\_\_ Service Address: \_\_\_\_\_

Name: \_\_\_\_\_ Owner: \_\_\_\_\_ Renter: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Business Phone: \_\_\_\_\_

Please add me to the Utility Preauthorized monthly payment plan effective: \_\_\_\_\_

Payments will be applied on or before due date of each monthly bill.

Personal       Business

\_\_\_\_\_  
Home Owner (print & sign)

**Please attach void cheque.**

**Monthly Utility Payment Plan**

**Terms and Conditions**

- 1) Payments will be withdrawn from the Applicant's bank account on or before the due date of each month.
- 2) It is the responsibility of the Applicant to monitor payments withdrawn from their bank account and to contact the Town in the event of a discrepancy.
- 3) Any payments withdrawn from the account that are dishonored by the Applicant's financial institution by reason of non-sufficient funds, stop payment, account closure, etc. will be subject to the Town of Innisfail NSF charge. In addition, the dishonored payment must be paid by cheque or cash prior to the next payment date. A second consecutive dishonored payment will result in the Town removing the Applicant from the preauthorized payment plan without notice. All outstanding amounts will become immediately due and payable and subject to penalties.
- 4) Applicants are responsible for advising the Town, in writing, of any changes required, including Applicant information, account information, sale of the property, cancellation of the plan.
- 5) You have certain recourse rights if any debit does not comply with this agreement. For example you have the right to receive reimbursement for any debit that is not authorized or is not consistent with the PAD Agreement.