



INNISFAIL

APPLICATION TO OPERATE PRIVATE RECREATION ACTIVITIES ON PUBLIC PARKS

Submission of this application constitutes a request to use park space for the purpose of operating private/commercial recreation activities and does not guarantee approval.
Please read the "Standard Permit Requirements" at the end of this form

Note: Applications for renewals are accepted up to 1 month in advance of the respective season. After that time, all applications are considered on a first come first served basis. Applications are issued on a per season basis.

BUSINESS NAME: _____ DATE: _____

NAME OF RECREATION ACTIVITY: _____ TYPE OF ACTIVITY: _____

APPLICANT NAME: _____ TITLE: _____

ADDRESS: _____ CITY: _____

WEBSITE ADDRESS: _____ PROVINCE: _____

EMAIL ADDRESS: _____ POSTAL CODE: _____

PHONE #: _____ PHONE #: _____ FAX #: _____

TYPE OF ORGANIZATION: COMMERCIAL NON PROFIT OTHER: _____

SOCIETY NUMBER: _____ BUSINESS LICENSE #: _____

AVG # OF PARTICIPANTS: _____

FULL DESCRIPTION OF RECREATION ACTIVITY: _____

CONTACT NAMES **ON SITE** DURING SCHEDULED ACTIVITY: (INCLUDE NAME, CELL #, LOCATION & DAYS FOR EACH)



STANDARD PERMIT REQUIREMENTS FOR PRIVATE RECREATION ACTIVITIES ON PUBLIC PARKS

THE FOLLOWING ARE INCORPORATED INTO, AND FORM PART OF, THE PERMIT AGREEMENT:

INSURANCE REQUIREMENTS

THE LICENSE MUST OBTAIN COMPREHENSIVE GENERAL LIABILITY INSURANCE PROTECTING THE TOWN OF INNISFAIL AGAINST LIABILITY FOR BODILY INJURY, DEATH OR PROPERTY DAMAGE, ARISING OUT OF THE EVENT, MINIMUM OF \$2,000,000 COMMERCIAL GENERAL LIABILITY INSURANCE AGAINST THIRD PARTY CLAIMS FOR BODILY INJURY, DEATH, PROPERTY AND LOSS OF USE. (NOTE: A HIGHER LIMIT OF LIABILITY MAY BE REQUIRED DEPENDING ON THE EVENT SPECIFIC OCCURRENCE, WITH A CROSS LIABILITY CLAUSE.

ACCEPTABLE PROOF OF INSURANCE MUST BE RECEIVED BY THE TOWN PRIOR TO THE USE OF ANY FACILITIES COVERED UNDER THIS PERMIT.

NOTE: THE FOREGOING SATISFIES THE TOWN MINIMUM INSURANCE REQUIREMENTS. THE CITY DOES NOT WARRANT THAT THIS INSURANCE IS ADEQUATE FOR THE LICENSEE'S NEEDS. BY ACCEPTING THIS PERMIT, THE LICENSEE ACKNOWLEDGES SOLE RESPONSIBILITY FOR OBTAINING WHATEVER COVERAGE THE LICENSEE DEEMS NECESSARY.

*INSURANCE CAN BE OBTAINED THROUGH ANY INSURANCE AGENT.

TERMS AND CONDITIONS:

1. THE LICENSEE IS RESPONSIBLE FOR ENSURING THAT; THE ASSIGNED AREA IS APPROPRIATE FOR THE ACTIVITY; THE ACTIVITY IS CONDUCTED IN A SAFE, ORDERLY MANNER; THE ACTIVITY IS RESTRICTED TO THE ASSIGNED AREA; THE EVENT ACTIVITIES DO NOT INTERFERE WITH OTHER PARK USERS.
2. ANY PROPERTY DAMAGE WHICH OCCURS DURING THE PERMITTED ACTIVITY, SET UP OR TAKE DOWN, IS THE RESPONSIBILITY OF THE LICENSEE. DAMAGE TO THE PARK PROPERTY SHOULD BE REPORTED IMMEDIATELY. IT WILL BE ASSESSED AND REPAIR COSTS BILLED TO THE LICENSEE.
3. THE LICENSEE IS RESPONSIBLE FOR LEAVING THE AREA CLEAN AND LITTER-FREE AND MAY BE BILLED FOR ANY SUBSEQUENT COST INCURRED FOR CLEANUP.
4. IF TRAFFIC CONTROL IS REQUIRED, THE TOWN OPERATIONS DEPARTMENT MUST BE CONSULTED.
5. ALL PERMITTED GROUPS MUST USE SPORTS FIELD WHITING (NON TOXIC) WHEN MARKING PARKS.
6. FOR SAFETY REASONS, NO GLASS CONTAINERS ARE PERMITTED FOR BEVERAGES.
7. THE TOWN OF INNISFAIL RESERVES THE RIGHT TO CANCEL AN EVENT OR ACTIVITY FOR ANY REASON AND SHALL NOT BE RESPONSIBLE FOR ANY ASSOCIATED COSTS OR DAMAGES.

PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. VEHICLES ARE NOT TO BE DRIVEN ONTO GRASSED AREAS OR RESTRICTED ACCESS AND SERVICES ROADS AT ANY TIME
2. SERVICE OF FOOD IS SUBJECT TO BY-LAW REQUIREMENTS.
3. THE SALE OF GOODS, THE COLLECTION OF ADMISSION FEE, OR THE OPERATION OF A CONCESSION IS PROHIBITED.
4. THE OPERATION OF A PUBLIC ADDRESS SYSTEM, OR AMPLIFIED MUSIC, IS NOT PERMITTED, UNLESS EXPLICITLY APPROVED.
5. "NO ALCOHOLIC BEVERAGES ARE TO BE DISPENSED, SOLD OR CONSUMED ON THE PARK AT ANY TIME" (SECTIONS 42 AND 43 OF THE LIQUOR CONTROL AND LICENSING ACT).
6. SIGNAGE, BANNERS AND ADVERTISEMENTS ARE NOT PERMITTED.
7. THE ERECTION OF STRUCTURES, FENCES, POLES, STAGES, BLEACHERS, PORTABLE TOILETS, THE USE OF FIRE OR FIREWORKS, OR THE INSTALLATION OF ELECTRICITY IS PROHIBITED. SMALL TENTS MAY BE CONSIDERED.

AREAS WHERE PRIVATE/COMMERCIAL RECREATION ACTIVITIES ARE NOT PERMITTED

- PEDESTRIAN PATHWAYS, BOARDWALKS AND LINKAGES
- NATURAL OR ENVIRONMENTALLY SENSITIVE AREAS INCLUDING: WOODED AREAS, SITES OF NATURAL AND/OR SCIENTIFIC INTEREST, AREAS WHICH HAVE UNDERGONE SIGNIFICANT HABITAT RESTORATION, WETLANDS, OR THEIR BUFFER ZONES
- HORTICULTURAL DISPLAY AREAS OR ORNAMENTAL GARDENS
- SKATEBOARD BOWLS, BASKETBALL COURTS, TENNIS COURTS, SPORTS FIELDS AND OTHER SPORT PADS
- PICNIC AREAS
- CULTURAL DISPLAYS OR MEMORIALS