



## **Community Calendar**

### **Guidelines for submitting events**

All Community Calendar submissions must include a name, email, and phone number by which the individual posting can be reached. Event submissions must include a physical location, a time, and any cost for admission (if applicable). All event postings must be accompanied by valid event submitter contact information including a name, email address and phone number. Event details should be simply and clearly defined and should include a description of no more than 50 words.

### **Tips for event submissions**

Events submitted should:

- be open to all members of the public and should not discriminate based on race, sexual identification or orientation, or religious beliefs.
- take place within the boundaries of the Town of Innisfail, or in the immediate vicinity.
- be in accordance with any and all Town of Innisfail bylaws, provincial or federal laws.
- not be in direct benefit of a for-profit company or organization.